

Government of the People's Republic of Bangladesh
Ministry of Defence
Gana Bhaban Complex
Sher-e-Bangla Nagar, Dhaka
www.mod.gov.bd

No. 23.00.0000.160.25.085.16-29

Date: 14 February 2017


To: Chief Accounts Officer
Ministry of Defence
HBFC Bhaban
22 Purana Paltan, Dhaka.

I am directed to convey the sanction for the following officers of Ministry of Defence and Survey of Bangladesh to Visit the "Geospatial Information Authority of Japan (GSI)" from 26 February to 5 March 2017 (excluding travelling/transit period):

Sl. No.	Name	Designation
1.	Brigadier General Zakir Ahmed.psc	Surveyor General
2.	Md. Monirul Islam	Deputy Secretary
3.	Major Md. Zakir Hossain	Assistant Director (Survey)
4.	Md. Mosharaf Hossain	Assistant Director (Survey)


2. The terms and conditions are as follows:
 - a) While abroad, including the transit period, they will be treated as on duty;
 - b) They will draw their pay and allowances from Bangladesh in Bangladeshi currency;
 - c) All expenses/allowances in this connection will be borne by Japan International Cooperation Agency (JICA);
 - d) They will not be allowed to stay abroad more than the approved period;
 - e) They will submit a report on their Learning from the training within 10(Ten) Working days after their return.
3. This order is issued with the approval of the competent authority.

Yours Sincerely,


- 14/02/17
(Md. Forhad Hossain)
Assistant Secretary
Phone: 48111560

Copy for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka
5. Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
(With a request to issue the Note Verbal).
7. H.E. Ambassador, Embassy of Bangladesh in Japan (bdembassy.tokyo@mofa.gov.bd).
8. H.E. Ambassador, Embassy of Japan, Plot no-5&7, Dutabash Road, Baridhara, Dhaka-1212.
9. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
10. Surveyor General, Survey of Bangladesh, Tejgaon, Dhaka.
11. Director, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. General Manager, Foreign Exchange Policy Department, Bangladesh Bank
Motijheel C/A, Dhaka.
- ✓ 13. System Analyst, Ministry of Defence, Dhaka.
14. PS to Secretary, Ministry of Defence, Dhaka.
15. Mr. Md. Monirul Islam, Deputy Secretary, Ministry of Defence, Dhaka.
16. Mr. Md. Zakir Hossain, Assistant Director (Survey), Survey of Bangladesh.
17. Mr. Md. Mosharaf Hossain, Assistant Director (Survey), Survey of Bangladesh.
18. JICA Bangladesh Office, Uday Tower (3rd Floor), 57, Gulshan Avenue, Gulshan-1,
Dhaka-1212.
19. PO to Additional Secretary (General), Ministry of Defence, Dhaka.
20. PO to Joint Secretary-4, Ministry of Defence, Dhaka.


(Md. Forhad Hossain) 14/02/17
Assistant Secretary