

Government of the People's Republic of Bangladesh  
Ministry of Defence  
Gana Bhaban Complex  
Sher-e-Bangla Nagar, Dhaka  
[www.mod.gov.bd](http://www.mod.gov.bd)

No. 23.00.0000.220.25.004.17.217

Date: 15 April 2018


From : Naima Begum  
Deputy Chief  
To : Chief Accounts Officer  
Ministry of Defence  
HBFC Bhaban  
22, Purana Paltan, Dhaka

Sir,

I am directed to convey the sanction for the following officers of Ministry of Defence & Survey of Bangladesh to attend the 'Factory Training/Outlet Training' under 'Strengthening the Digital Cartographic Capability of Survey of Bangladesh (Revised)' project which will be held in Singapore Land Authority (SLA), ESRI, South Asia, Singapore & Department of Survey and Mapping Malaysia (JUPEM) from 19-24 April 2018 (excluding travelling/transit period):

- i) Mr. Akhter Hussain Bhuiya, Secretary, Ministry of Defence, Ganabhaban Complex, Dhaka.
  - ii) Brigadier General Abdur Rouf, Joint Secretary, Ministry of Defence, Ganabhaban Complex, Dhaka.
  - iii) Brigadier General Zakir Ahmed, Surveyor General, Survey of Bangladesh, Tejgaon, Dhaka.
  - iv) Begum Naima Begum, Deputy Chief, Ministry of Defence, Ganabhaban Complex, Dhaka.
  - v) Mr. Mohammed Abdur Rouf Howlader, Director, Survey of Bangladesh, Tejgaon, Dhaka.
  - vi) Mr. Md. Mustafijur Rahman, Deputy Director (Survey), Survey of Bangladesh, Tejgaon, Dhaka.
2. The terms and conditions are as follows:
- a. The period of tour including transit will be treated as on duty;
  - b. They will draw their pay & allowances in local currency;
  - c. They will submit a report within 15 days after their return;
  - d. Overstay will not be permitted; and
  - e. All expenses in this connection including round trip air passage will be borne by 'Strengthening the Digital Cartographic Capability of Survey of Bangladesh (Revised)' project.
3. Brigadier General Zakir Ahmed, Surveyor General will be accompanied by his wife Kaiser Yasmin, All her expenses will be borne by her husband.
4. This order is issued with the approval of the competent authority.

Yours sincerely,

  
Naima Begum  
Deputy Chief  
Phone: +88-02- 9113187  
E-mail: naimauq@yahoo.com

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Copy forwarded for kind information & necessary action to (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Secretary, Ministry of Home Affairs (Public Security), Bangladesh Secretariat, Dhaka.
4. H.E High Commissioner, High Commission of Singapore, House # 15, Road # 68/A, Gulshan # 2, Dhaka-1212.
5. H.E High Commissioner, High Commission of Malaysia, House # 19, Road # 6, Baridhara, Dhaka-1212.
6. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verble / Letter of Introduction).
7. Secretary, Ministry of Defence, Ganabhaban Complex, Sher-e-Bangla Nagar, Dhaka.
8. Director General, Immigration & Passports, Agargaon, Dhaka.
9. Director, Hazrat Shahjalal (R) International Airport, Dhaka.
10. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
11. Surveyor General, Survey of Bangladesh, Tejgaon, Dhaka.
12. Brigadier General Abdur Rouf, Joint Secretary, Ministry of Defence, Ganabhaban Complex, Dhaka.
13. Brigadier General Zakir Ahmed, Surveyor General, Survey of Bangladesh, Tejgaon, Dhaka.
14. Begum Naima Begum, Deputy Chief, Ministry of Defence, Ganabhaban Complex, Dhaka.
15. Mr. Mohammed Abdur Rouf Howlader, Director, Survey of Bangladesh, Tejgaon, Dhaka.
16. System Analyst, Ministry of Defence, Dhaka (With a request for to publish on website).
17. Mr. Md. Mustafijur Rahman, Deputy Director (Survey), Survey of Bangladesh, Tejgaon, Dhaka.
18. Private Secretary to the Secretary, Ministry of Defence, Dhaka.

  
Naima Begum  
Deputy Chief